

Clearwater High School Library Media Center eReader Permission and Acceptable Use Form

Introduction

The eReader is a portable electronic device for reading digital books. It is small, lightweight, and can hold thousands of pages. The size of the text can be adjusted to suit the need of each individual. A student can make notes on pages, highlight or mark passages of interest, and bookmark pages. Built-in dictionaries enable the reader to instantly find the meanings of unfamiliar words. The eReaders owned by the CHS Library are also capable of running computer applications such as word games. The chance to use this device is a privilege that the library is now making available to students, provided that they use caution and responsibility. Each eReader is valued at \$200. For this reason, a parental signature is required before an eReader can be loaned to a student.

Students with overdue books may not check out an eReader until books are returned. In addition, students with a history of lost or damaged school or library book(s) may not check out an eReader until their record is clean for a period of six months.

Parent Responsibilities and Permission

I am authorizing the lending of an eReader to my child. I understand that it is to be used as a tool for reading and learning and that my child will comply with the CHS Acceptable Use Policy. I will help ensure the safe and timely return of the eReader within the loan period of one week. I also understand that I am financially responsible (including replacement costs) for any willful, malicious, or accidental damage or loss of the eReader as well as any charges resulting from content purchased and/or downloaded to the eReader without written permission from the Clearwater High School Library Media Center. I understand that my child may lose future loan privileges of the eReader if it is either damaged or not returned in a timely manner.

PARENT/GUARDIAN NAME (printed): _____

PARENT/GUARDIAN SIGNATURE: _____ DATE: _____

Phone: _____ email: _____

Student Accountability

I understand that I am fully responsible for the CHS Library eReader while it is in my possession and I agree to take care of it and use it in an appropriate manner. I agree to the terms outlined on the back of this form. I understand that I will be held accountable and agree to pay all costs for any damage or loss of the eReader as well as any charges resulting from content purchased and/or downloaded to the eReader without written permission from the Clearwater High School Library Media Center. I will return the eReader in good condition at the conclusion of the one week loan period.

STUDENT NAME (printed) _____

STUDENT SIGNATURE _____ DATE _____

If you have questions, comments or concerns, contact:

Mary Bangert at the Clearwater High School Library

573-223-2313

mbangert@clearwater.k12.mo.us

<http://chstigerlibrary.wordpress.com>

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When you check out the eReader, it is the patron's responsibility to thoroughly inspect it and point out any problems at the time of checkout. When you sign for the device, you acknowledge that it is fully functioning, undamaged, and that all parts are intact.

In checking out an eReader, the student agrees to the following terms:

1. EReader devices are limited to checkout by students and employees in the Clearwater R-1 School District.
2. EReaders will be checked out for a loan period of seven (7) days. They will not circulate over summer vacations or to students who take extended breaks away from school.
3. An eReader that is not returned by the due date will be considered late on the 8th day. On the 10th day, an unreturned eReader will be considered lost and billed to the student account.
4. Not returning an eReader by the due date may result in loss of the borrowing privileges for eReaders.
5. The eReader is not to be left unattended at any time.
6. Do not pile other books or materials on the eReader. This may damage the screen.
7. The eReader is not to be carried in book bags where it can be damaged.
8. The eReader is not to be left in a car or outside for extended periods of time. Extremes in temperature will damage the eReader.
9. Do not add or delete content on the eReader.
10. Do not attempt to register, deregister, or reregister the eReader.
11. EReaders are to be returned directly to Mrs. Bangert. They are not to be left unattended at the library desk.
12. Patrons borrowing eReaders must immediately report any loss or possible damage of the device to Mrs. Bangert.
13. EReaders are not to be lent to anyone other than the borrowing library patron.
14. Do not purchase and/or download any content to the eReader without written permission from Mrs. Bangert.

Statement of Understanding of Equipment Use Policy

I have read, understand, and will comply with all terms of the Acceptable eReader Use Policy. I understand and assume complete financial responsibility for the eReader while it is checked out to me.

STUDENT NAME (printed) _____

STUDENT SIGNATURE _____ DATE _____

PARENT/GUARDIAN SIGNATURE _____ DATE _____