

Your Full Name

SAMPLE

Route 4 Box 1004 | 573-223-xxxx | yourname@windstream.net

April 1, 2016

Dear Scholarship Committee Members:

I am honored to have the opportunity to apply for this scholarship. Your generosity to Clearwater High School graduates is truly appreciated.

After graduating, I plan to pursue my goal of becoming a Registered Nurse at Mineral Area College. I then plan to further my education by obtaining my BSN. I look forward to one day returning to serve our local community in the medical field. Please refer to my enclosed resume for information about my school and community activities.

It would be an honor to receive this scholarship. My family and I would be very grateful for scholarship assistance from your organization. Thank you for considering me for this honor.

Sincerely,

Your Full Name

Enclosure

YOUR FULL NAME

Route 4 Box 1004 Piedmont, MO 63957 | 573-223-4524 | yourname@windstream.net

OBJECTIVE

To gain scholarship funds to pursue my goal of becoming a Registered Nurse.

EDUCATION

Aug. 2012-May
2016 High School Diploma, *Clearwater High School*
G.P.A.: 3.5
Class Rank: 10 of 80

SCHOOL & COMMUNITY ACTIVITIES

Volleyball (9th-12th)

- Have played all four years of high school and currently serve as CHS Team Co-Captain.

Beta Club (9th-12th)

- Books from Betas project, St. Jude Children's Research Hospital fundraisers, Adopt-A-Soldier care packages, Thanksgiving Baskets for needy families, local scholarship fundraising, Stuff the Bus school supply drive, and Valentine flowers to nursing home.

Family, Career and Community Leaders of America - FCCLA (11th-12th)

- Spike Out Cancer Volleyball Tournament, Veterans Day breakfast, and FCCLA 5K

Future Business Leaders of America - FBLA (9th-12th)

- Halloween Carnival, Salvation Army bell ringing, and local food pantry food drives

First Baptist Church

- Member

History Club (9th-12th)

- History Fair participant

National Honor Society (10th-12th)

- Early Childhood Easter egg hunt, individual volunteering activities, and food drives

REFERENCES

Mr. John Smith
210 South Main Street
Piedmont, MO 63957
573-223-xxxx

Mrs. Jane Smith
Route 4 Box 1004
Piedmont, MO 63957
573-223-xxxx